

**Westchester County**  
**LEPC**  
**Local Emergency**  
**Planning Committee**



## Meeting Notes

**Date:** October 15, 2019  
**Time:** 9:05 am to 11:30 am  
**Location:** Westchester County Emergency Services Training Center (Rm4), Valhalla, NY

### Attendees

Peter McDonough	Vice Chair	Brian Anderson	Chair
William Dingee	WCDES	Dennis Delborgo	WCOEM
Dan Olmoz	WCOEM	Nadine Macura	NYSOEM
Nyle Salley	WCDES	Maggie Bafia	US DHS
Peter Pitocco	WCDES	Joseph Pagendarm	BASF
Marwan Fanek	US VA	Sade Healy	NYCDEP
Tim Mentrasti	Hartsdale FD	Jennifer Reece	Miller Environmental Grp
Andrew Ziegler	WCDOT	Tom Rzasa	Kinder Morgan
James Lucciano	WCDPS	Gene Lucchese	NYS OEM
Kyle Neilson	Enbridge	Stan Drauss	Enbridge
Ryan Beckmann	US DHS	Barry Nechis	New Rochelle FD

### Presentations

*Kinder Morgan Gas Utility System* – Tom Rzasa

*Enbridge Gas Utility System* – Kyle Neilson

*Chemical Facility Anti-Terrorism Standards Program (CFATS)* – Ryan Beckmann

### Committee Reports

#### Nominations Committee:

The committee presented for consideration and approval, the slate of candidates for LEPC general membership for the 2020 calendar year. Nominations were sought by the County Office of Emergency Management throughout August and September. All incumbents except one confirmed their intent to serve in their current seat. The exception was the County Health Department seat which was not able to be confirmed at the time of the election. The determination was made to include the Public Health seat incumbent on the slate of candidates and continue to work to confirm participation with the Health Department. Two new candidates were included – Deputy Chief Timothy Mentrasti, Hartsdale Fire District (Fire/HazMat), and Robert Idoni, Suez Water (Facility/Industry).

The motion passed unanimously (9 -0).

#### Executive Committee:

Approval of LEPC member alternates was completed (2020 membership list attached).

An election of LEPC officers was conducted. The incumbents – Brian Anderson-Chair, and Pete McDonough-Vice Chair were re-elected for a second term.

The motion passed unanimously (9 -0).

#### Community Preparedness Committee:

The committee presented a motion for the LEPC to vote to accept the use of E-plan as the primary mechanism for facility Tier II reporting.

An overview of the current Tier II reporting process and some of the identified issues was provided by the County Office of Emergency Management.

The motion passed unanimously (9 -0).

#### Hazardous Materials Advisory Committee:

The committee presented a motion for the LEPC to vote to accept the updated Comprehensive Emergency Response Plan (CERP) also known as the Westchester County Hazardous Materials Emergency Response Annex.

An overview of the proposed plan update was provided by the County Office of Emergency Management.

The motion passed unanimously (9 -0).

### **New Business**

#### HazMat/Fire Service Report:

Westchester County partnered with ConEdison to install a new training prop at the Emergency Services Training Center. The new building prop simulates gas leaks and fires in both residential and industrial settings.

County Police noted two incidents involving white powder dispersal. The first was a motor vehicle accident with a reported release of Fentanyl. The second involved the discovery of what was eventually identified to be talcum powder upon opening the safe deposit box of a deceased individual.

Both cases highlight the need to utilize proper PPE when conducting routine operations.

#### Emergency Medical Services Report:

No report

#### Public Health Report:

No report. Westchester County Department of Health was not present.

#### Tier II/LEPC Report:

For the 2018 reporting year there was a total of 361 Tier 2 Reports received by the Office of Emergency Management on behalf of the LEPC.

344 – Were submitted to E-Plan (943 reported stored chemicals)

17 – Paper/e-mail mailings (note some submissions were routed to individual LEPC Officers, employees of the Department of Emergency Services, and Health Department. Several were submitted via both E-Plan and e-mail. One was submitted via both E-Plan and paper mailing.

Based on these numbers (which indicate a trend toward electronic filing), the recommendation was made for the LEPC to declare E-Plan as the primary means of Tier 2 reporting. Those unable to utilize E-Plan would be provided instructions to submit via e-mail ([LEPC@westchestergov.com](mailto:LEPC@westchestergov.com)). Notification of such has been prepared for LEPC distribution to all known reporting facilities as well as fire departments.

### **Open Discussion**

NYC DEP reported there will be full-scale exercise conducted at the Hillview Reservoir, Yonkers, NY on Thursday, October 24, 2019 from 9am to 1pm. LEPC members were welcomed to attend.

**Meeting Close**

The meeting was adjourned at 11:30 am.

**Next Meeting:**

Date: October 2020 – 9am

Location: TBD