



MEETING MINUTES

Date: July 12, 2016
Time: 9:10 am to 10:35 am
Location: 4 Dana Road, Valhalla, NY

Attendees

Peter McDonough	Chairperson	Danielle Darling	WCOEM
Brian Anderson	Vice Chairperson	Dennis Delborgo	WCOEM
Pete Pitocco	WCDES	Dan Olmoz	WCOEM
William Dingee	WCDES	James Tipa	Metro-North
Brian Miller	Metro-North	Jeff Meade	Phelps
Joe Pondiccio	WCDPW/T	Nadine Macura	NYSOEM
Kevin Ryan	WCOEM		

Technical Presentation

Presentation began at 9:10 am.

Pipeline Awareness Training: Westchester First Responder – Tom Rzasa, Kinder Morgan

Statements by Chairperson

The meeting was held at the WCDES, 4 Dana Road, Valhalla, NY and was called to order by Peter McDonough at 10:25 a.m. Members were requested to sign in and introduce themselves.

Minutes

Minutes from the April 12, 2016 meeting were reviewed by the membership and no revisions were proposed to be made. Peter McDonough asked that the membership take the time to review the minutes prior to the next meeting and provide feedback if needed. No revisions were suggested.

County Report

Chairman/Vice Chairman – There is not such to report. Peter McDonough had forwarded an email about a small hazmat incident that occurred as the result of a car accident on the Sprain Brook Parkway.

WCOEM Rep – On July 1st FEMA approved the County's Multi-Hazard Mitigation plan. There are sections of this plan that pertain to the LEPC and in the future the committee may want to review the plan and provide insights and feedback.

WC HazMat/FD/EMS Rep – There was an out of County incident in Rockland County at a

Substation. Westchester County provided assistance by bringing over a County foam trailer.

WC Health Dept. Rep – Department of Health Representative was not present.

Tier II – There has only been one additional Tier II filed since the meeting last quarter. The reporting deadline has passed and there is a good chance that the LEPC will not see any additional reports submitted this year.

Old Business

LEPC Representation and Brochure – The LEPC will continue to reach out to industries and the first responder community using the LEPC brochure. The brochure is will be ready for printing once OEM receives a quote for the mailing cost.

WC Hazardous Materials Response Plan Exercise – There is no exercise planned at this time. Dennis Delborgo went on the Indian Point refueling tour and stated that it was very informative. He offered to extend the tour invitation to the membership during next year's refueling period or arranging a tour for another time.

Meeting Topics for Upcoming Meetings – NYS OEM offered to send Doug Stiller down to do a presentation about the LEPC for the October Meeting.

New Business

Spill Drills – There are no Spill Drills scheduled at this time.

Correspondence/Communications –Linda Luddy filed for a small grant on the LEPC's behalf. The grant money is used for administrative support for the LEPC.

Election of Officers – Pete Pitocco motioned that the LEPC keep the existing officers in place for 2017. Joe Pondiccio seconded the motion and none opposed.

2017 Meeting Schedule – Peter McDonough proposed that the LEPC schedule it's meetings for 2017 as it has in 2016. The LEPC will meet on the second Tuesday of the first month of each quarter.

Revisions to LEPC By-Laws – Dan Olmoz proposed that the Committee appoint a sub-committee to revise the by-laws. The by-laws have not be reviewed in quite some time and other counties have provided a copy of their by-laws for the LEPC to use as a template. Joe Pondiccio proposed that Dennis Delborgo meet with the County Executive to see what he expects of the LEPC.

Agenda Items for Next Meeting

None

Meeting Close

The meeting of the LEPC was adjourned at 10:35 am.

The date for the next LEPC meeting is scheduled for October 11, 2016 at 9:00 am. The technical presentation will be LEPC functions presented by Doug Stiller.